

INSTRUCTIONS FOR AUTHORS

Review of International Affairs

(Institute of International Politics and Economics, Belgrade, Serbia)

Review of International Affairs (RIA) is a peer-reviewed journal that focuses on the theoretical, methodological and practical dimensions of international affairs. The journal's scope encompasses a wide range of international issues including international politics, international economics, international security, international law and globalization. *RIA* is a quarterly published in January, April, July, and October.

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Language: Papers should be written in English; they may also be accompanied by an original version in Serbian language for the purpose of clarifying questions of terminology or contents. British English spelling and punctuation is preferred, but any consistent spelling style may be used. For all manuscripts, non-discriminatory language is mandatory.

Proof reading: Papers must be proof read. Authors whose first language is not English should ask a native speaker to proofread manuscript before the submission.

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The Editorial Board will make an initial screening of all manuscripts received. Selected manuscripts will be reviewed by at least two referees on the basis of anonymity. The review process takes between two and six months. Submitted papers which do not comply with these Instructions will not be included in the review procedure. Papers which have received positive reviews with suggestions for changes/improvements will be sent to the authors together with the anonymous reviewers' comments.

Paper length: Research papers should not exceed 6000 words including abstracts, references, acknowledgements and footnotes.

Paper body: An article may be divided into three levels of sub-divisions. Level one section should be introduced by heading printed in capital letters, bold, centred. Level two sections

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Formatting: Manuscripts should be submitted in Word. Use a normal, plain font (12-point Times New Roman) for text, line spacing 1 (single), justified. The title of the paper should be written in capital letters, bold, font size 14. Page setup margins should be 2.5 cm (top, bottom, left, right), paper size A4. Use italics for emphasis. Use the automatic page numbering function to number the pages. Save your file in docx format (Word 2007 or higher) or doc format (older Word versions). Abbreviations should be defined at first mention and used consistently thereafter.

Quotations: Any quotation needs to be followed by reference including page number. Use single quotation marks, except where ‘a quotation is “within” a quotation’.

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Title page: A separate title page should be attached. This will be detached during the refereeing stage to maintain the anonymity of the author. The title page should include: The name(s) of the author(s); a concise and informative title; the affiliation(s) and address (es) of the author(s); the e-mail address, telephone and fax numbers of the author (s); the author(s) academic biography, up to 150 words, in the third persons. If the first author is not the corresponding author, this should be clearly indicated.

Abstract: Please, provide an abstract of 100 to 250 words in English. The abstract should not contain any undefined abbreviations or unspecified references.

Keywords: Please, provide 5 to 10 keywords which can be used for indexing purposes.

Footnotes: Use a normal, plain font (10-point Times New Roman). Footnotes can be used to give additional information, which may include the citation of a reference included in the reference list. They should not consist solely of a reference citation, and they should never include the bibliographic details of a reference. Footnotes to the text are numbered consecutively; those to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data). Footnotes to the title or the authors of the article are not given reference symbols.

Acknowledgments: Acknowledgments of people, grants, funds, etc. should be placed in footnote on the first page. The names of funding organizations should be written in full.

Reference:

A) Citation

Cite references in the text by name and year in parentheses. Some examples: The problems related to the borders with some neighbouring countries ... (Dimitrijević, 2003, p. 33); These effects have been widely studied (Gupta et al. 2010; Petrović and Vesić, 2009); The results were later contradicted by Thompson and Golubović (1999).

When referring to the several works by the same author, provide all the years of publication chronologically after the author's name. If there are several works by the same author published the same year, provide further specification using letters (a, b, c, ...) after the year of publication.

Example: Confirming the negligence in public sector (Radakovic, 2001a, p. 101) ... When referring to the several works by different authors, provide the authors' names in brackets following the alphabetical order, separating authors by semi/colon. Example: Several authors emphasised these issues (Miljus, 2009; Novičić, 2006; Vučić, 2011, Young, 1999)

B) Reference list

The list of references should only include works that are cited in the text and that have been published or accepted for publication. The references should be listed in accordance with the APA Style. (See: <http://www.apastyle.org/>).

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All references should be in original language. If the reference is not in English translate title of the reference - in square brackets.

Journal article:

One author:

Young, O. R. (1991). Political leadership and regime formation: On the development of institutions in international society. *International Organization*, 45, 281–309.

Vukasović, V. (2005). Ugovor o Zajednici za energiju zemalja Jugoistočne Evrope i Evropske unije [The Treaty on the Energy Community in South East Europe and European Union]. *Evropsko zakonodavstvo*, 14, 25–37.

2-6 authors:

Prost, M., & Clark, P. K. (2006). Unity, diversity and the fragmentation of international law: How much does the multiplication of international organizations really matter? *Chinese Journal of International Law*, 5, 341–370.

Fatić, M., Đukanović, D., & Gajić, D. (2012). Security of Balkans and Serbia in the Context. *Review of International Affairs*, 44(3), 70–83.

More than 6 authors:

Biermann, F., Betsill, M., Gupta, J., Kanie, N., Lebel, L., Liverman, D., et al. (2010). Earth system governance: a research framework, *International Environmental Agreements: Politics, Law & Economics*. 4, 277–298. DOI: 10.1007/s10784-010-9137-3.

Book:

Calfee, R. C., & Valencia, R. R. (1993). *APA guide to preparing manuscripts for journal publication*. Washington, DC: American Psychological Association.

Nikolić, M. (2011). *Ekumenski odnosi Srpske pravoslavne i Rimokatoličke crkve 1962-2000 [Ecumenical Relations of Serbian Orthodox and Roman Catholic Church 1962-2000]*. Beograd: Službeni glasnik.

Book chapter:

Jonsson, C., & Tallberg, J. (2008). Institutional Theory in International Relations'. In J. Pierre, B. G. Peters & G. Stoker (Eds.). *Debating institutionalism* (pp. 48–65). Manchester University Press, Manchester, NY.

Petrović, P., Mirković, A. (2011). General characteristics of foreign direct investment in Serbia, in Antevski, M. (Ed.). *Development Potentials of Foreign Direct Investment: International Experiences* (pp. 229–247). Belgrade: Institute of International Politics and Economics.

Conference papers:

Petrović, D. (2010). Interes Srbije u odnosu na carinski savez i druge integracione procese i međunarodne organizacije na postsovjetskom prostoru [The interest of Serbia in relation to customs union and other integration processes and international organizations in the post-Soviet space]. U Đukanović, D., Lađevac, I. (pr.). Zbornik radova sa međunarodne naučne konferencije *Uloga i mesto Srbije u međunarodnim organizacijama*. Beograd, 12-13. Oktobar 2010. (str. 524–540). Beograd: Institut za međunarodnu politiku i privredu.

Institutions as authors and legal documents:

World Bank. (2010). *World development report—Development and climate change*. The World Bank, Washington, D.C., USA.

United Nations. (2006, November 9). *Delivering as one*. Report of the Secretary-General's High-Level Panel on UN System-wide Coherence in the Areas of Development, Humanitarian Assistance and the Environment, New York.

EC. (2002). Directive 2002/58/EC of the European Parliament and of the Council of 12 July 2002 concerning the processing of personal data and the protection of privacy in the electronic communications sector (Directive on privacy and electronic communications), *Official Journal of the European Communities L201* 37–47, 31 July (European Commission, Brussels).

Zakon o spoljnim poslovima, Službeni glasnik RS. Br. 116 (2007).

Article by DOI:

Todić, D., & Dimitrijević, D. (2013). Priority goals in international co-operation of the Republic of Serbia in the field of environment and sustainable development. *International Environmental Agreements: Politics, Law and Economy*, DOI: 10.1007/s10784-013-9207-4.

Internet:

Full URL where the document is posted should be listed as well as the date when it was accessed.

Commission on Sustainable Development. (2002). Commission on Sustainable Development Acting as Preparatory Committee for the World Summit for Sustainable Development. Fourth session. Chairman's text for negotiation. Accessed November 29, 2011, from http://www.bdix.net/sdnbd_org/wssd/preparatory-process/globallevel/prepIV.htm.

Evropski pokret u Srbiji. (2011). *Nacrt spoljnopolitičke strategije Republike Srbije [Strategy on foreign policy of the Republic of Serbia, draft]*. Beograd. [Online] <http://www.emins.org/sr/aktivnosti/projekti/strategija-sp-pol/Strategija-C.pdf>. Accessed 25 June 2012.

Tables: All tables are to be numbered using Arabic numerals. Tables should always be cited in text in consecutive numerical order. For each table, please supply a table caption (title) explaining the components of the table. Identify any previously published material by giving the original source in the form of a reference at the end of the table caption. Footnotes to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data) and included beneath the table body.

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